



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 7120
7121 (SUB)
7348 (ESY)

FLSA: Non-Exempt

Pay Grade: D14

REGISTERED NURSE, CHARGE
REPORTS TO: Managing Officer/Administrator
SUPERVISES: Licensed Practical Nurses Certified Nursing Assistants Non-Licensed School Staff
QUALIFICATIONS: Graduation from an accredited registered nursing program with current licensure as a Registered Nurse by the Florida Board of Nursing and two (2) years' of experience as a registered nurse. Current CPR and first aid certification.
PREFERRED: Bachelor's degree from an accredited college or university in Nursing. Previous experience in pediatric nursing or management/supervisory experience.
MAJOR FUNCTION
Provides professional nursing services to students and staff in center-based Exceptional Student Education Centers. Implements, manages, and monitors the delivery of school health services to medically complex and fragile students. Works independently under general administrative supervision, and is monitored for compliance with established healthcare procedures as defined in the Florida Nurse Practice Act and School Board policies. Medical guidance is provided by licensed physicians.
ESSENTIAL RESPONSIBILITIES
<p>Training, Monitoring and Supervision:</p> <ul style="list-style-type: none"> • Provides direct supervision to Licensed Practical Nurses, Certified Nursing Assistants and non-licensed school staff as mandated by the Nurse Practice Act. • Supervises and manages a team of nursing staff to ensure that all medical care is delivered in a safe and timely manner. • Provides student-specific training and monitors the performance of other school personnel who perform health-related duties. • Provides health education and health counseling to assist students, families, and staff. • Reviews and updates training materials. • Provides orientation for newly hired nurses. <p>Reporting and Compliance:</p> <ul style="list-style-type: none"> • Regularly reports progress in attaining health-related goals and processes. • Analyzes and interprets data for decision making to review or improve student health. • Maintains and monitors health records and health databases. • Analyzes and interprets student health data and makes referrals as appropriate. • Assists principals in the operation and maintenance of clinics. • Aligns school health services to state and district requirements. • Reports current trends in the health status of students and student immunization status. • Monitors student immunization status and adheres to all applicable immunization laws.

REGISTERED NURSE, CHARGE

ESSENTIAL RESPONSIBILITIES (Continued)
<p>Communication and Collaboration:</p> <ul style="list-style-type: none">• Effectively communicates and implements school health services to all stakeholders.• Works towards improving student health in schools and classrooms.• Assists in the evaluation of medically-complex and at-risk students.• Communicates Florida statute, health-related board policy, and department goals to stakeholders.• Promotes and maintains student, parent, medical, and community partnerships.• Promotes safety measures to ensure a safe environment.• Confers with parents, community agencies and physicians regarding student-specific health needs.• Facilitates access to community resources.• Provides relevant experiences for students interested in healthcare professions.• Works collaboratively with the Department of Health at both the state and local level. <p>Service Provision</p> <ul style="list-style-type: none">• Assesses, plans, implements and evaluates case management and care to students.• Assists students and families with health-related needs through direct services and/or appropriate referrals.• Initiates and implements Individualized Healthcare Plans and Emergency Action Plans.• Assists schools with emergency preparedness.• Serves as a health resource to faculty, administration, volunteers, and parents.• Provides care to students in a variety of school and school-related settings.• Provides nursing services to students with special healthcare needs.• Assesses the home environment of students through home visits.• Provides health teaching to individual students and classrooms.• Participates in the development of Individualized Education Plans and/or 504 Plans. <p>Nursing Professionalism</p> <ul style="list-style-type: none">• Models cooperation and teamwork.• Interacts professionally and appropriately with all stakeholders.• Secures and utilizes appropriate resources.• Engages in professional development opportunities. <ul style="list-style-type: none">• Performs other related duties as required.
TERMS OF EMPLOYMENT
<p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
HISTORY OF JOB CLASSIFICATION
<p>ISSUED: 2/7/17 CH; BOARD APPROVED: 2/28/17</p>

REGISTERED NURSE, CHARGE

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds			X		
3. Lift objects weighing 51 to 100 pounds		X			
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds			X		
7. Carry objects weighing 51 to 100 pounds		X			
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time				X	
12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects			X		
19. Proofreading and checking documents for accuracy				X	
20. Using a computer to enter and transform words or data				X	
21. Using various technology tools				X	
22. Working in a normal office environment with few physical discomforts				X	
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions		X			
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job				X	

Registered Nurse, Charge - NR